

**Job Title:** Research Assistant (Part-Time, Contract)

**Department:** Research and Innovation

**Start Date:** September – December 2020 (12 weeks)

**Rate:** \$14.21

**Project Title:** Train-the-Trainer Solution to the Diabetic Foot-Care Crisis

**Job Description:**

The Research Assistant will work remotely and meet regularly with the Research Project manager and other members of the research team through virtual software programs. This project will seek to address and improve health care access and implementation by health care professionals at homeless shelters for individuals facing diabetic foot problems. We are looking for a motivated Research Assistant who is interested in developing a catalogue of resources to be used in the curriculum development phase of the project.

**Duties and Responsibilities Include (but not limited to):**

- Background research and literature review
- Review of the existing curriculums at both Niagara College and The Michener Institute
- Creating research-informed resources
- Preparing reports
- Supporting the project PI, project coordinator, and project partners
- Participating in meetings

Eligibility for this position includes being currently enrolled in OTA/PTA, ACP, PSW, PN, PCP, or in any of the applied health programs, as long as the individual has some research experience and meets the below key competencies.

**Key Competencies:**

- Currently enrolled as a student in: OTA/PTA, ACP, PSW, PN, PCP, or in any of the applied health programs at Niagara College
- Researching and analyzing data
- Familiarity with reading and understanding literature in the social sciences
- Exceptional report writing skills
- High level of organization and time management skills
- Ability to co-ordinate multiple tasks
- Experience with Microsoft Office applications (Excel, PowerPoint, Word)
- Detail oriented with respect to quality and accuracy
- Strong communication skills, both oral and written
- Capable of working independently, while being a collaborative member of the team
- Strong interpersonal skills
- Takes initiative to complete tasks and asks questions when required
- Demonstrated creativity in developing new ideas
- Uncompromised creativity in developing new ideas
- Experience with research an asset

**Working Conditions:**

10-15 hours per week between 8:30am – 4:30pm, preferably; however, work hours can be flexible and arranged with the Research Project Manager as needed.

Evening and weekend work may be required.

Please send your cover letter, resume and class schedule to Niagara College Research & Innovation, [researchjobs@niagaracollege.ca](mailto:researchjobs@niagaracollege.ca) by Friday, September 18<sup>th</sup>, 2020 at 12 pm.