

**Job Title:** Footcare Project Research Assistant (Part-Time, Contract)

**Department:** Research and Innovation

**Start Date:** Mar 7 – April 22<sup>nd</sup>, 2022

**Rate:** \$16.57

**Project Title:** Train-the-Trainer Solution to the Diabetic Foot-Care Crisis

**Job Description:**

This project seeks to address and improve health care access and implementation by health care professionals at homeless shelters for individuals facing diabetic foot problems and we require support in various tasks throughout this role over the winter semester. The Footcare Project Assistant is a role that encompasses two roles (Research & Footcare Assessment Assistant) and is dependent on the work available with restrictions due to the pandemic. As a Research Assistant, the selected candidate will work remotely and meet regularly with the Research Project manager and other members of the research team through virtual software programs. As a Footcare Assessment Assistant, the selected candidate will enter homeless shelters and provide professional footcare assessments to their clients. We are looking for a motivated Footcare Project Assistant who is interested in supporting the next phase of the research project as we grow the footcare clinic to more shelters across the Niagara region, is enthusiastically enrolled as a first-year in the paramedic program at Niagara College, and looking to assist vulnerable individuals with footcare assessments.

**Duties and Responsibilities Include (but not limited to):**

- Creating research-informed resources, surveys, interview guides
- Preparing reports
- Supporting the project PI, project coordinator, and project partners
- Participating in meetings
- Footcare assessment tasks (upon module completion and training provided)
- Supervising footcare clinic locations across the Niagara region

Eligibility for this position includes being currently enrolled as a **first-year student in the PCP (paramedic) program** within the faculty of applied health at Niagara College, and has some research experience and meets the below key competencies.

**Key Competencies:**

- Currently enrolled as a first-year student in the PCP program at Niagara College
- Researching and analyzing data
- Familiarity with reading and understanding literature in the social sciences
- Exceptional report writing skills
- High level of organization and time management skills
- Ability to co-ordinate multiple tasks
- Experience with Microsoft Office applications (Excel, PowerPoint, Word)
- Detail oriented with respect to quality and accuracy
- Strong communication skills, both oral and written
- Capable of working independently, while being a collaborative member of the team
- Strong interpersonal skills
- Takes initiative to complete tasks and asks questions when required

- Demonstrated creativity in developing new ideas
- Uncompromised creativity in developing new ideas
- Understanding of basic healthcare skills
- Level of empathy and compassion for providing care to others
- High level of maturity and respect for vulnerable populations
- Willingness to provide foot assessments and health education to vulnerable populations (training provided)
- Experience with research an asset
- Experience with vulnerable populations an asset

**Working Conditions:**

- On-campus/remote work for research tasks
- At a shelter in the Niagara Region for the footcare assessment tasks
- Potentially 8 hours per week dependent on amount of work available and time required to complete research tasks and restrictions from pandemic if able to enter the shelter
- Hours can range from 8:30am – 4:30pm, preferably; however, work hours can be flexible and arranged with the Research Program Manager as needed. Hours also dependent on shelter availability to receive us on-site. Typically, this would require you to be onsite one day per week (date and hours to be determined) with other hours more flexible.
- Evening and weekend work may be required to complete research tasks, specifically.
- All employees are required to follow Niagara College’s COVID – 19 Mandatory Vaccination policy.

Please email your cover letter, resume and class schedule to [researchjobs@niagaracollege.ca](mailto:researchjobs@niagaracollege.ca) by **Friday, March 4, 2022 at 12pm**. We appreciate all applications received, however only those candidates selected for an interview will be contacted.